

NAVY Supply Corps

*It's Your
Education*



Wheeler Center
Navy Supply Corps School



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* **Disclaimer** – All information contained in this playbook (including web and email addresses) is considered current as of the latest update, but is subject to change prior to the release of another update.

Purpose

Education remains a cornerstone in the development of our officers and to the overall professional growth of our community. As such, the purpose of this playbook is to shed some light on the many educational opportunities available to you as a Supply Corps officer.

Education Timeline

Generally, educational opportunities will align with an officer's career stage (based upon the Supply Corps career progression timeline). Typical Career Progression:

- Basic Technical Development and Leadership (O1-O3)
- Advanced Technical Proficiency and Leadership (O3-O5)
- Senior Officer Development and Leadership (O5+)

Understanding when certain opportunities will be within reach is ultimately up to you, but this general timeline should help emphasize the need for effective planning in order to achieve your goals.

Education “Bookends”

Before diving into the various educational opportunities, it's imperative to define the “bookends” process. Let's say that you put a single book on an empty shelf; there is a good chance that the book will fall over. In order to ensure that your book doesn't fall, you brace it on both sides. Now, what exactly does this have to do with education?

Well, a few critical steps will help ensure that your efforts aren't lost:

Academic Profile Code (APC) & Transcripts - Have your APC calculated in the beginning of your career; it will define your eligibility for many of the programs contained in this playbook. Ensure that your official collegiate transcripts are in your record, as well.

Record Maintenance - Upon completion of additional education, ensure you update your record to reflect your endeavors. If it's not in your record, it's like it never happened.

See ***It's Your Record*** for more information.

By understanding how to properly document your educational achievements, you'll gain a distinct advantage in securing future educational opportunities highlighted in this playbook.

Academic Profile Code (APC)

All Supply Corps officers should have their APC calculated as soon as possible after entering the Supply Corps. The APC is a three-digit code that summarizes pertinent portions of an officer's collegiate performance. Officers must complete the application process on the Naval Postgraduate School website (www.nps.edu) and submit sealed official transcripts to NPS in order to have their APC calculated. The NPS Admissions Office evaluates applicants based on three criteria. The three independent digits reflect an individual's cumulative grade-point average (based upon Quality Point Rating), exposure to and performance in calculus-related mathematics courses and exposure to and performance in selected science/engineering areas.

First Digit

The first digit indicates overall academic performance based on a recalculated* GPA from all previous collegiate transcripts. The first digit is derived from the following table:

Code	QPR Range
0	3.60 - 4.00
1	3.20 - 3.59
2	2.60 - 3.19
3	2.20 - 2.59
4	1.90 - 2.19
5	0.00 - 1.89

A first digit code of 0, 1, 2 or 3 (as appropriate) will be assigned only if provided transcripts exhibit at least 75 semester-hours or 112 quarter-hours of actual graded classroom instruction. Grades of Pass/Fail, Credit/No Credit will not count toward the 75/112 hour requirement.

*Failures and repeated courses are included in the GPA calculation.

Second Digit

The second digit represents mathematical background according to the following criteria:

Code	Meaning
0	Math Major/Minor, Quantitative Economics Degree with B or better average; math taken less than or equal to 7 years ago. (Math Major or strong Math Minor)

- 1 Lower Level, Upper Level, Linear Algebra with a GPA of at least a 3.5; math taken less than or equal to 5 years ago.
- 2 Lower Level, Upper Level with average between C+ and B+; math taken less than or equal to 5 years ago. No Linear Algebra.
- 3 Lower Level Calculus Sequence with a C or better; or if math taken greater than 5 years ago.
- 4 Calculus for Business/Social Sciences with a C or better. 1 Lower Level Calculus Course with at least a C-. 2 pre-Calculus Courses with a B+ or better.
- 5 At least one pre-Calculus with C- or better grade.
- 6 No pertinent college-level math with a grade of C- or better.

All math courses from calculus through post-calculus are considered when evaluating the transcripts for the second digit. A minimum calculus sequence is Calculus I and II.

Third Digit

The third digit represents previous course coverage in science and technical fields according to the following criteria:

Code	GPA (Eng / Tech)	Meaning
0	3.00 – 4.00	ABET EAC accredited, BS Eng Degree (regardless of time passed).
1	>= 2.30	Non-ABET EAC accredited, Eng Degree (regardless of time passed).
2	>= 2.30	Any BS Tech Degree (regardless of time passed).
3	>= 3.00	Completed calculus-based physics sequence with a B average or above.
4	>= 2.00	One calculus-based physics course with at least a C.
5	<= 1.99	No pertinent technical courses.

- **Eng Degrees include:** Aero/Astro, Comp/Elect, Mechanical, Materials, Marine, Naval, Ocean, Systems, Industrial, Chemical, Bioengineering and Naval Architecture. (List is not exhaustive)
- **Tech Degrees include:** Applied Physics, Engineering Physics, and Physics.

General Engineering and EE/ME Technology degrees are neither counted as engineering degrees nor as technical degrees for purposes of calculating an APC.

When calculating the APC, if the record cannot meet all the requirements to obtain Code '0' (i.e. GPA is 2.75 but all other requirements are met), the Code automatically drops to a '1' but no further.

Example: An APC of 221 indicates a total grade point average for all college courses in the interval 2.60-3.19, a complete sequence in calculus with an average between C+ and B and a major in physics or pertinent engineering area with upper-division courses with an average between C+ and B.

For questions regarding your APC or how to improve your APC, NPS Admissions can be contacted through the following email address:
admissions@nps.edu



In the beginning, there was...



Navy Supply Corps School (NSCS)

Commissioned Naval officers that enter the Supply Corps will attend the Navy Supply Corps School (NSCS) in Newport, Rhode Island before their first operational duty assignment. The mission of NSCS is to provide students with the personal and professional foundations for success. NSCS offers Supply Corps officers, DoD and international logisticians a continuum of personal and professional development to successfully support the Navy and the joint warfighter. The Supply Corps Officer Basic Qualification Course (BQC) is designed to prepare Supply Corps officers to successfully fulfill their initial operational tour. Whether the individual is a newly commissioned Ensign or a more senior officer transferring into the Supply Corps, all must attend the BQC. Additionally, Supply Corps officers can expect to return to NSCS at points throughout their career for follow-on training.

For more information on NSCS Newport, [click here](#).

Follow NSCS on Facebook at: [U.S. Navy Supply Corps School](#)

Post Graduate Opportunities



Naval Post Graduate School (NPS)

Located in Monterey, California, it is the mission of NPS to provide high-quality, relevant and unique advanced education and research programs that increase the combat effectiveness of the Naval Services, other Armed Forces of the U.S. and our partners, to enhance our national security. Supply Corps officers seeking post graduate education are eligible to participate in several Master of Business Administration (MBA) programs offered through the Graduate School of Business and Public Policy (BPP). These MBA programs are **815**, **819**, **837**, **838** and **870**. The Graduate School of Operational and Informational Sciences (GSOIS) offers a Master of Science (MS)

degree and these programs are **358** and **361**. Officers complete Joint Professional Military Education (**JPME**) **Phase I** on site while enrolled.

NPS General Curriculum Information and Descriptions

Curriculum Title	Number	Length	Convening Dates	Min APC	Subspecialty Code
Operations Analysis (Energy)	358	24m	FALL	325	3213P
Operational Logistics	361	24m	FALL/SPRING	325	3212P
Acquisition & Contract Mgmt	815	18m	WINTER/ SUMMER	345	1306P
Supply Chain Mgmt	819	18m	WINTER/ SUMMER	345	1302P
Financial Mgmt	837	18m	WINTER/ SUMMER	345	3110P
Financial Mgmt (Energy)	838	18m	WINTER/ SUMMER	345	3113P
Information Mgmt	870	18m	SUMMER	345	1309P

For more information on NPS, [click here](#).

*Contact the Post Graduate School Detailer if you are interested in NPS (901-874-4627).

Civilian Institutions (CIVINS) Programs

CIVINS program supports the Navy's subspecialty system by enabling and supporting full-time, fully-funded graduate education in curricula not available at NPS. Each spring the Supply Corps Post Graduate Education Screen is held to select officers for the CIVINS **810/811** program. Guidance and eligibility requirements are provided via "Flash from the Chief." Officers in the 810/811 programs are encouraged to complete **JPME Phase I** via distance learning while enrolled in school. Inquiries should be directed to the SC Career Counselor.

Curriculum Title	Number	Length	Convening Dates	Min APC	Subspecialty Code
Civilian MBA Program	810	22m	AUG	245	1301P
Petroleum Management	811	22m	AUG	323	1307P

BusinessWeek Top30 MBA Programs (810)

Supply Corps officers selected for 810 attend a BusinessWeek "Top 30" full-time Master's degree program in Business Administration (**MBA**) and are awarded the **1301P** subspecialty code (Supply Acquisition/Distribution Management) upon graduation. Officers graduating from this program are expected to have an understanding of the operating processes and concepts of the private sector and the ability to apply these processes and concepts in a military environment. [Click here](#) for the current list of BusinessWeek's Top 30 full-time MBA programs.

University of Kansas Petroleum Management Program (811)

Supply Corps officers selected for 811 attend the University of Kansas Graduate School of Business full time. Graduates earn an **MBA** (petroleum management concentration) and a **1307P** subspecialty that allows them to fill billets in the Petroleum community in either the Navy or Defense Logistics Agency. [Click here](#) for additional information on 811.

Intermediate Service Colleges

Lieutenant commanders are eligible to attend one of the armed forces intermediate level service colleges, known as a "War College." These programs develop mid-grade officers for greater responsibilities through advanced military education. Each program is unique and eligibility criteria vary by school. Completion of each program earns you **JPME Phase I** credit.



United States Air Force Command and Staff College (ACSC)

(Montgomery, AL). ACSC, part of Air University, focuses on preparing the world's best joint strategic leaders through air, space and cyberspace education. Students learn the profession of arms, air power history, international security, the requisites of command, the nature of war and the application of air, space and cyberspace power at the operational level of war through nine major courses. Graduates earn a **Master of Military Operational Art and Science** degree.

[Click here](#) for more information on ACSC.



United States Army Command and Staff College (CGSC)

(Fort Leavenworth, KS). CGSC's goal is to provide career officers with a larger context of unified action—multi-service, interagency, and multinational operations. Additionally, prominent local colleges have created numerous cohort programs tailored to meet the schedule needs of CGSC students. Accredited Master's programs range from Business Administration, Management, and Human Resources, to Information Management and qualify for Navy Tuition Assistance.

[Click here](#) for more information on CGSC.

More information on Cohort Programs can be found [here](#).



United States Marine Corps Command and Staff College (CSC)

(Quantico, VA). CSC, part of Marine Corps University, trains joint, multinational and interagency professionals to overcome diverse 21st Century security challenges. Curriculum consists of Warfighting from the Sea, Cultural and Interagency Operations, and a Leadership Course. Graduates earn a **Master of Military Studies**.

[Click here](#) for more information on CSC.



United States Navy College of Naval Command and Staff

(Newport, RI). Students pursue studies in each of the Naval War College's three core subject areas: Strategy and Policy, Joint Maritime Operations, and National Security Decision Making. Graduates earn a **Master of Arts, National Security and Strategic Studies**.

[Click here](#) for more information on USNWC.



Maritime Advanced Warfighting School (MAWS)

(Newport, RI). MAWS is an integral component of the NWC educational mission to develop strategic and operational leaders with the skills required to plan, execute, and assess combined, joint, and naval operations. In a 21st century of complicated threat and opportunity, joint, Navy component, and numbered fleet commanders increasingly require officers who are warfare proven, skilled in operational planning, and able to apply maritime power effectively. Graduates earn a **Master of Arts, National Security and Strategic Studies** and **JPME Phase I** credit. [Click here](#) for more information.

Senior Level Opportunities

Senior Service Colleges

Commanders are eligible to attend one of the Armed Force's senior service colleges, known as a "War College." These programs develop senior officers for greater responsibilities through advanced military education. Each program is unique and eligibility criteria vary by school. Completion of each program earns you **JPME Phase II** credit.



United States Air Force Air War College (AWC)

(Montgomery, AL). This program, as part of Air University, develops senior leaders for strategic-level employment of air, space and cyberspace forces. The curriculum emphasizes coalition warfighting and national security. The course includes seminars, simulation exercises, electives, international travel and a national security symposium. Graduates earn a **Master of Strategic Studies** degree. [Click here](#) for more information.



United States Army War College (USAWC)

(Carlisle Barracks, PA). USAWC is the Army's ultimate professional development institution that prepares selected military, civilian, and international leaders for the responsibilities of strategic leadership in a joint, interagency, intergovernmental, and multinational environment. The USAWC holistically views the development of strategic leaders. In broad terms, the programs and curricula of the USAWC are built around the concept of mastering the strategic art. Graduates earn a **Master of Strategic Studies** degree. [Click here](#) for more information.



United States Marine Corps War College (MCWAR)

(Quantico, VA). MCWAR prepares selected officers and civilians for decision-making across a range of military operations in joint, interagency, and multinational environments through the study of: national military strategy, theater strategy and plans, and military support to those strategies within the context of national security policies, decision-making, objectives, and resources. Graduates earn a **Master of Strategic Studies** degree. [Click here](#) for more information.



United States Navy College of Naval Warfare

(Newport, RI). Students pursue studies in each of the Naval War College's three core subject areas in the following order of presentation: National Security Decision Making, Strategy and Policy, and Joint Military Operations. During the first two of these trimesters, College of Naval Warfare students will be joined in lectures and in seminars by international students of the Naval Command College. Graduates earn a **Master of National Security and Strategic Studies** degree. [Click here](#) for more information.



The Eisenhower School [Previously known as: Industrial College of the Armed Forces (ICAF)]

(Washington, DC). The Eisenhower School, part of the National Defense University (NDU), is a senior service school providing graduate level education to senior members of the US armed forces, government civilians, foreign nationals and private industry. These future executives will be better prepared for leadership and success in developing national security strategy and policy, with a focus on evaluating, marshalling, and managing national resources. Upon successful completion, graduates are awarded a **Master of Science degree in National Resource Strategy**. [Click here](#) for more information.



THE NATIONAL WAR COLLEGE

National War College

(Washington, DC). The National War College is part of the National Defense University (NDU). The mission of the National War College is to educate future leaders of the Armed Forces, State Department, and

other civilian agencies for high-level policy, command, and staff responsibilities. To do this, NWC conducts a senior-level course of study in national security policy and strategy for selected U.S. and foreign military officers and federal officials. The curriculum emphasizes the joint and interagency perspective and graduates earn a **Masters of National Security Strategy**. [Click here](#) for more information.



Joint Advanced Warfighting School (JAWS)

(Norfolk, VA). JAWS produces graduates who can create campaign-quality concepts, plan for the employment of all elements of national power, accelerate transformation, succeed as joint force operational / strategic planners and be creative, conceptual, adaptive and innovative. JAWS is envisioned to populate the Joint Staff and combatant commands with officers expert in the joint planning processes and capable of critical analysis in the application of all aspects of national power across the full range of military operations. Students must be capable of synergistically combining existing and emerging capabilities in time, space and purpose to accomplish operational or strategic objectives. Graduates earn a **Master of Science degree in Joint Campaign Planning and Strategy**. [Click here](#) for more information.

Executive Development Program (EDP)

The Supply Corps affords senior officers with an opportunity to participate in comprehensive, senior-level executive development and enrichment experience at some of the nation's top rated government and civilian institutions. Captains (and Captain selects) with less than three years time in grade (3100 and 3107 designators) are eligible to participate. All education and travel costs are funded centrally through NAVSUP. Officers may only participate in EDP once in a career.

- NAVSUP Instruction 1520.6B applies.

Other Opportunities & Information

The Olmsted Scholars Program

Each year, the Olmsted Scholar Program offers educational grants for two years of graduate study in a foreign language and other educational experiences in a foreign country to competitively selected career line and staff officers from the four branches of the U.S. military. The Foundation has the goal of selecting the most highly qualified officers from the Army, Navy, Air Force, and Marine Corps annually, with the number of Scholars selected based on the Foundation's

financial ability to support them and the available pool of qualified candidates.

Olmsted Scholar candidate finalists are selected by screening boards within their respective Service with final selection of Scholars, and the designation of their location for overseas study being made at the Spring meeting (usually in March or April) of the Board of Directors of the Foundation. Olmsted Scholars enroll as full-time students and study in the language of their host country while interacting with the residents of the countries in which they are living. They are expected to live on the economies of their host countries, travel widely, and be connected US embassies/consulates for necessary force protection and administrative purposes only. [Click here](#) for more information.

Joint Professional Military Education (JPME)

Per Title 10, Joint Professional Military Education (JPME) must be completed in sequence; Phase I followed by Phase II. Accordingly, it is advisable that you begin your joint education as soon as possible. You may enroll through distance learning at the Naval War College as a LT or other junior service colleges as a LCDR.

JPME Phase II is available at National Defense Universities (Joint Forces Staff College, Joint Advanced Warfighting School, The Eisenhower School and National War College) and all of the senior service colleges. These are all "in resident" courses, but be forewarned; because of Title 10 requirements, the NDUs may incur a joint tour obligation upon graduation. **If you're interested in attending contact your detailee.**

For more information on JPME opportunities visit [PERS-45J](#) on Navy Personnel Command's website.

Navy Tuition Assistance

Tuition Assistance (TA) is the Navy's educational financial assistance program. It provides active duty personnel funding for tuition costs for courses taken in an off-duty status at a college, university or vocational/technical institution, whose regional or national accreditation is recognized by the Department of Education.

- [Navy TA](#)
- [List of approved accrediting agencies](#)

NPS Executive MBA (EMBA)

The EMBA is a 24-month, part-time, distance learning degree program. [Click here](#) for more information on the numerous entry requirements.

- It is recommended that you thoroughly research the EMBA program prior to contacting your detailee.

Directory

NAVSUP OP / PERS 4412 Directory

Director, Supply Corps Personnel (OP)	901-874-4600
Special Assistant to OP (OPA)	901-874-4609
Management Analyst / PERS4412 Placement	901-874-4610
Administrative Assistant	901-874-4611
LPO/Detailing Assistant	901-874-3583

Director, Detailing Division (OP1)	901-874-4607
Special Assistant to OP1 (OP1A)	901-874-4608
Detailing Assistant	901-874-4602
LCDR Detailer / "Pit Boss"	901-874-4601
LT Operational & PG School Detailer	901-874-4627
LT Shore / Internship / Overseas Detailer	901-874-2936
ENS/LDO/CWO Detailer	901-874-4613
GSA Detailer / FTS Management Branch	901-874-4620

Director, Officer Plans (OP3)	901-874-4623
Deputy, Officers Plans / Reserve Programs	901-874-4621
Supply Corps Career Counselor	901-874-4624
Asst Career Counselor/Reserve Mgmt Analyst	901-874-4622
Program Analyst / Manpower	901-874-2193
Accessions Officer / Internship Program	901-874-4273

BUPERS 3

Supply Corps Officer Community Manager	901-874-3189
Asst Supply Corps Officer Community Manager	901-874-3133
Director, Enlisted Plans Division	901-874-2823

NPC

Enlisted Rating Assignment Officer	901-874-3731
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NAVY

Supply Corps

Supply Corps Personnel

NAVY PERSONNEL COMMAND (PERS-4412)

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Last Updated: Jan 2014



<http://www.public.navy.mil/bupers-npc/Pages/default.aspx>